



## BANGLADESH PROFESSIONAL SECURITY SERVICES PROVIDERS ASSOCIATION (BPSSPA)

### PREREQUISITE FOR MEMBERSHIP

1. The Application Form needs to be downloaded from BPSSPA's official website- [www.bpsspa.com](http://www.bpsspa.com)
2. The Application Form duly filled up and signed by Managing Director/ Managing Partner/ Proprietor and the form should be submitted to the Association Office.
3. Following documents to be submitted along with the Application Form and all documents must be attested by the applicant.
  - a) Trade License
  - b) VAT Registration Certificate
  - c) TIN Certificate & Latest Tax Clearance Certificate
  - d) Incorporation Certificate (In case of Limited Company).
  - e) Memorandum & Articles of Association along with Schedule- X & XII form from Registrar of Joint Stock Company. (In case of Limited Company).
  - f) Registered Partnership Deed (In case of Partnership Firm).
  - g) An affidavit from 1st Class Magistrate regarding sole ownership of the Firm (In case of proprietorship Firm) in original.
  - h) NID / Passport Copy of Managing Director & all Share holders/Proprietor/ Managing Partners.
4. The company shall pay BDT 25,000.00 as Entry Fee and BDT 25,000.00 as Development & Legal Surcharge of BPSSPA. Total amount **BDT 50,000 (Taka fifty thousand only)** shall pay along with the Application Form in pay order in favour of "Bangladesh Professional Security Services Providers Association (BPSSPA)".
5. Applicant Company must have a proper office, an organized Training Centre and a proper Control room functioning round the clock to fulfill membership qualification. These will be inspected/verified by the Membership Sub-Committee of BPSSPA.
6. Applicant Company must submit all documents and pay order as mentioned above. Application Form will not be received by office staffs at BPSSPA office unless the application is not completed (along with all documents and papers) in all respect.